

s/s

Saihveer Sandhu

OBJECTIVE

Skillful biology graduate and computer science student in university with a diverse area of interests and knowledge. Strong ability to locate and troubleshoot errors with a high attention to detail. Proven ability to multitask under time constraints without hindering quality of work by means of adaptation and time allocation. Resourceful with a solution-orientated mindset to ensure individuals are satisfied and heard in regard to their desired outcome.

Diversity in skills include:

- Fluency in Punjabi and English
- Experience with C, C++, C#, Python, HTML, CSS, GIT, R
- Basic electronic knowledge using Arduino
- Proficiency in Microsoft Office
- Ability to type 50+ wpm
- Strong computer and internet searching coherence
- OFA level 1 & First Aid CPR level C/AED
- Kroll software
- Various Adobe Creative Cloud programs



Location

Burnaby, BC
Canada



PHONE

778-840-5947



EMAIL

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WEBSITE

saihveer.com

EXPERIENCE

November 2023– Current

Community Mental Health Worker • Robin's Pharmacy • Vancouver

- Witnessing and administering of pharmaceuticals to patients with mental illnesses in a safe and friendly manner.
- Documentation and close monitoring of medicines and patients to ensure adequate pharmaceutical results.

August 2022 – Current

Writing Feedback Specialist • Studiosity • Remote

- Provide feedback on a variety of literature types, including research articles and persuasive essays... etc.
- Primary focus on grammar, structure, reference, and wording errors.
- Emphasis on showcasing errors opposed to corrections to ensure understanding in preventing further occurrences.

February 2020– February 2022

Pharmacy Assistant • London Drugs • Burnaby

- Ensured operational efficiency through processing and preparing prescriptions in a timely manner, providing front counter customer service, and answering telephone inquiries.
- Aided pharmacist in taking in prescriptions, counting medications, dispensing methadone, preparing blister packs, and mixing compounds.
- Maintained high level of attention to detail and accuracy whilst performing multiple tasks under time constraints.

EDUCATION

September 2022–Current

Simon Fraser University, Burnaby

- BSc. Applied Science and Computing Science

September 2017– June 2022

Simon Fraser University, Burnaby

- BSc. Biological Sciences (specialization: Cells, Molecules & Physiology)

LEADERSHIP

September 2016– June 2018

George Derby Senior Centre

- Assist seniors with mobility, creating strong relationships with these seniors to establish a friendship.
- Develop activities for residents to partake in, encouraging an active lifestyle.

May 2016– August 2017

Cameron Recreation Centre

- Developed and led after school programs for school-age children.

REFERENCES

[Available upon request.]